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DocStyle LLC Participates in Groundbreaking Collaboration with The Effectiveness Project and LTC4

*A new framework that establishes best practices
for document competency is born.*

Miami, FL – August 18, 2021 – The Effectiveness Project team announced today that it has completed the first version of *Document Competency: What Every Legal Professional Should Know for Effective & Efficient Drafting in Word*, designated as a best practices guide. The best practices guide is the team's first step in creating concrete, phased guidance on document competency. It is part of a broader initiative to create a framework that will help legal professionals at large and small firms, incorporations, classrooms, and courtrooms, and elsewhere in the legal profession understand best practices for efficiently creating an effective legal document.

The best practices guide establishes a common starting point for improving the document-creation process. The guide is based on modular structure for document drafting divided into eight stages: confidentiality and document re-use; planning, structure, and organization; research, support, analysis, and argument; creating content and delivering information; collaborating with reviewers and authors; reviewing, editing, and proofreading; finalization; and on-screen review.

The Effectiveness Project is an international working group of legal professionals – with support from LTC4 – collaborating to establish best practices and baseline skills for creating effective legal documents. The team is led by Ivy B. Grey, Vice President of Strategy & Business Development at WordRake and Tony Gerdes, Director of Knowledge and Innovation at Offit Kurman, P.A., and Contributing Member of LTC4.



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"Being presented with an opportunity to collaborate with brilliant industry experts and veterans should be enough. What captured my interest initially though was the vision itself, to design a truly comprehensive document drafting best practices resource guide for legal professionals," said Chris Cangero, CEO of DocStyle LLC.

The content is offered in three ways: an interactive website; a downloadable PDF; and eight individual modules that can be used to build stand-alone units for training and education. It is free and open for review, available at: <https://ltc4.org/effectiveness-project/>.

About DocStyle, LLC

Headquartered in Miami, FL, DocStyle LLC is a Limited Liability Company delivering a new and innovative solution for structured PDF conversion and Word styling automation. Our organization is dedicated to the development of legal oriented software and technologies. Our mission is to develop comprehensive tools to aid the collaborative efforts of professionals.

For more information, contact:

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